

## Council Properties Reservation Form

To be filled out and returned to the Jefferson Service Center. Confirmation will be returned upon approval.  
**Reservations must be made no later than two weeks before the date of your visit.** Please allow five days for approval.

Property Request: (circle one)                      **Camp Rainey Mountain**                      **Rotary**                      **Scoutland**

Unit Type/Number: \_\_\_\_\_ District: \_\_\_\_\_ Council: \_\_\_\_\_

Leader in Charge: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ day/cell: (\_\_\_\_\_) \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Total number attending: \_\_\_\_\_ Date(s) requested: from: \_\_\_\_\_ to: \_\_\_\_\_

Does your unit have insurance? ( ) yes ( ) no      Company: \_\_\_\_\_ Policy no: \_\_\_\_\_

Campsite Preference: 1) \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

2) \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

Other Facilities \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

\_\_\_\_\_ Approved \_\_\_\_\_ Not Approved

**Loan Agreement:**

The above unit and its leadership agree to be responsible for the equipment and facilities owned and approved for use by the Northeast Georgia Council, Boy Scouts of America (the Council). The leadership of this unit will agree to repay or reimburse the Council for damages or loss as a result of misuse by the scouts, family members or leadership of the unit.

I have read and understand the rules and regulations for use of council properties on Page 2 of this document:  
\_\_\_\_\_ (initial)

\$50 Cleaning deposit for ALL UNITS is required. Valid credit card information is required for all reservations.

Credit Card: circle one      Visa      Mastercard      Discover

Card Number: \_\_\_\_\_ exp date: \_\_\_\_\_

Signature: \_\_\_\_\_ date: \_\_\_\_\_

**Use Fees:**

**Fees must be paid before confirmation will be sent.**

Site fee: Out of Council fee for use is \$3.00 per person, per day (\$75.00 minimum per group, per day)

Estimated attendance \_\_\_\_\_ X Number of Days \_\_\_\_\_ X \$3.00 = Total site fee due: \$ \_\_\_\_\_

**There is no site fee for In Council troops to reserve a campsite**

Canoes/Rowboats: \$10.00 per boat, per day, **first come-first served.** Total boat fees due: \$ \_\_\_\_\_

Only Boy Scout aged youth and older may request boats (No Cub Scout Units)

Additional fees apply for use of Family Cabins, Staff Area Cabins, and Directors Cabin facilities.

Please call for availability and rates on these before making your request.

Other fees due: \$ \_\_\_\_\_

Total fees due: \$ \_\_\_\_\_

Total fees enclosed: \$ \_\_\_\_\_

**PLEASE READ PAGE 2.** There are two pages to complete and sign before your reservation request can be submitted. If you are missing Page 2 or have questions regarding either Page 1 or 2, please notify the Council Service Center in Jefferson at the number above. Requests cannot be filled without both pages.

## Council Properties Reservation Form

### Rules and Regulations

Camp Rainey Mountain, Scoutland, and Camp Rotary are Council Properties of the Northeast Georgia Council, BSA.

1. **Leave No Trace!** Low impact camping only. Please use existing fire rings only. Do not create new fire rings in any of the campsites. No digging, trenching, garbage pits, cat holes, or holes of any kind. Visit [www.LNT.org](http://www.LNT.org) to find out more about outdoor ethics and conservation.
2. **Campfires** – Please follow fire safety guidelines. Youth members should not handle any liquid flammable fuels. Proper safety elements should be in place before fires are started. Please use existing fire rings only. For Scoutland and Rotary, please use metal fire rings provided. Fires must be completely out before bedtime. Report forest fires to the Camp Ranger or Camp Master immediately. Never leave fires unattended.
3. **Pack it in, Pack it out!** All trash must be carried off site. Do not burn or bury trash in any of our campsites. Please take care to ensure that scouts and adults are not disposing of trash in any pit latrines or bathroom facilities.
4. **NO ALCOHOLIC BEVERAGES OR ILLICIT DRUGS ALLOWED** on premises!
5. **All buildings are SMOKE FREE.** Please use designated smoking areas only.
6. **Picnic Tables** – Please do not move tables from pavilions or campsites. If you must, please return them.
7. **Tree and Forest** – Please do not cut any live vegetation. This is a council policy. Cutting of any vegetation is also prohibited by the Army Corps of Engineer on any of its property (Scoutland and Rotary).
8. **Water Conservation – When Available.** Users should practice water conservation on all properties. Please be sure that all water spigots, showers, and faucets are completely turned off when not in use. Please report any leaks or broken pipes to the Camp Ranger or Camp Master immediately. **Water is NOT available in camp from November through March.**
9. **Shower House – When available** - Units using the shower house and bathroom facilities at any of our camps are responsible for cleaning and upkeep during their stay. Shower houses must be clean before units depart or all units will forfeit the cleaning deposit. **NOT available November through March.**
10. **Scout Conduct** – Scout units utilizing the properties of the Northeast Georgia Council are responsible at all times for the behavior of the scouts in their care. This includes activities in and outside of your assigned campsite. The Scout Oath and Law are your best guides. First aid and safety are the responsibility of the adult leader in charge. Property or equipment used improperly that results in injury will be the responsibility of the adult leader in charge.
11. **Safety** – Scout units will follow the guidelines of the current Guide to Safe Scouting (#34416), BSA Health and Safety Guide (#34415), Youth Protection and Age-Appropriate guidelines for scouting activities.
12. **Swimming** – Swimming occurs in designated roped off areas under the direct supervision of a Qualified Supervisor. The Camp Ranger must be notified before swimming may take place. Please carry your Safe Swim Defense and Safety Afloat pocket certificate with you at all times during aquatics activities. **Fishing is prohibited from camp docks.**
13. **Boat Usage** – Units using any of the boats must abide all BSA Safety Afloat.
14. **Family Cabins** - Are only available to single families or Adult Scouters. These are not available for units.
15. **Vehicles** – Vehicles must be parked in the designated parking lot areas. **NO CARS IN CAMPSITES OR PROGRAM AREAS.** Please park trailers off of the service roads for service vehicle access. Loading and unloading of equipment is permitted. Vehicles must be moved to the parking lot within one hour of arrival. Units with vehicles parked in camp for extended periods will risk being barred from use of Council Properties indefinitely.
16. **Insurance** – Out of Council Units and non-scouting groups must provide proof of insurance (group accident, liability and sickness) when reservations are made.

I have read and understand these policies and procedures for use of Council Property during my unit's stay. I agree to follow these rules and, hereby understand that I am subject to penalties or fines for improper use or abuse of Council Property, including being barred from use of all Council Properties.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
unit position

\_\_\_\_\_  
Print name here

\_\_\_\_\_  
date